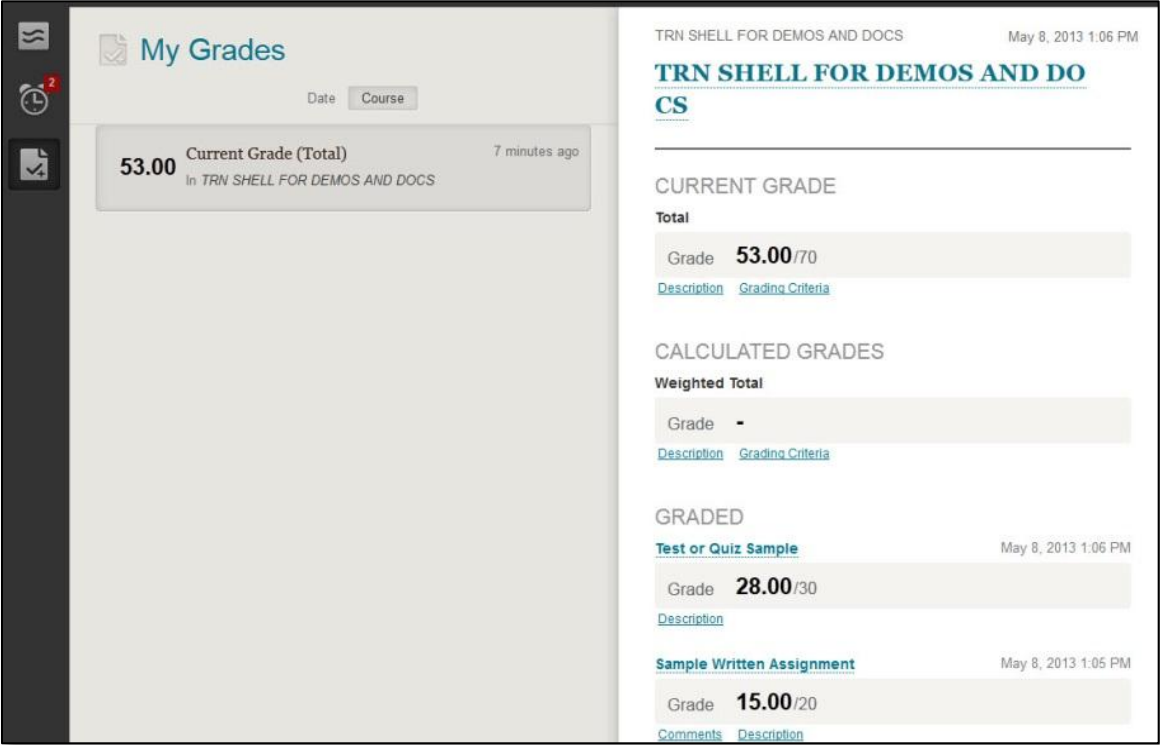


# Viewing Grades in Blackboard – Version 1

This work instruction provides detailed instructions on one of two ways to view grades in Blackboard. This work instruction assumes that the user is logged in to Blackboard and on the **Home** tab.

1.	From the <b>Tools</b> widget on the left side of the page, click the <b>My Grades</b> link.
2.	The <b>My Grades</b> page displays. 
3.	Click the <b>Course Name</b> link, in the right column, to view the grades for that course. The grades for the selected course display to the right.
4.	To view additional details about each grade, click the grade number under each assignment.
	The <b>View Attempts</b> page displays.

# Viewing Grades in Blackboard – Version 1

Review Submission History: Sample Written Assignment	
<p>Here is my assignment.</p>	<p>Assignment Details</p> <p><b>GRADE</b> Last Graded Attempt <b>15</b> /20</p> <p><b>ATTEMPT</b> 1/23/12 7:41 AM <b>15</b> /20</p> <p>SUBMISSION</p> <p>Submission Text</p> <p>How Many Faculty Discussion Posts Each Week.docx</p> <p>COMMENTS</p> <p><b>Grader Feedback</b> 5/8/13 1:05 PM</p> <p>Joe,</p> <p>This written assignment is very well done. There were a few issues with your grammar and I have pointed those out in the attached copy. Please be careful when using direct citations as you may be accidentally plagiarising someone else's work. Thanks Joe.</p> <p>Adam</p> <p>File Name</p> <p>Bb_ViewGrades2.docx</p>
<p>For <b>Written Assignments/Dropbox Assignments</b> and <b>Discussions</b>, the instructor's feedback, score, and any attached files display on this screen. For <b>Quizzes, Test, and Exams</b> with essay questions, students must click the numerical score (from the <b>Grade Details</b> page) to view feedback on essay questions.</p>	
5.	To exit the <b>My Grades</b> screen, click the <b>Home</b> tab.